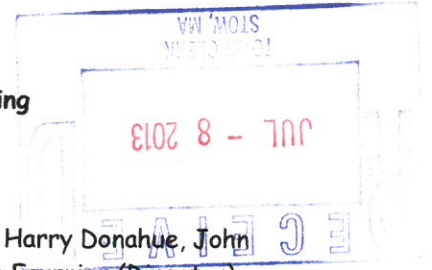


Linda

Minutes for Randall Library Trustees Meeting  
April 10, 2013



**Present:** Tim Reed, Barbie Wolfenden, Amante Coppes, Kathy O'Brien, Harry Donahue, John O'Keefe, Marianne Sharin (candidate for Library Trustee) and Melissa Fournier (Director).

Meeting called to order at 7:00pm

**Public Comment:** John read an email from a patron who had attended the preschool reading program with her grandchild. She noted that she loved the new young lady that ran the program. Further, she said that the books were age appropriate.

**Secretary's Report:** Kathy

- Meeting minutes from March 13, 2013 were reviewed. Barbie moved for acceptance as amended, Amante seconded the motion and the minutes were accepted unanimously.

**Treasurer's Report:** Tim

- Provided a Fund Summary Statement for the previous calendar year.
- Explained the numbers and demonstrated that the growth rate was on target and in balance.
- Noted that historically the Board had used a 4 star rating from Morningstar as a minimum and that a 3 star rating for the Vanguard Windsor equity fund may require a change.

**Director's Report:** Melissa

- Stated that the youth librarian had transitioned well into the library.
- Noted that circulation of books continues to be down in comparison to previous years and the ebooks continue to increase.
- Shared that the Hale Reference Fund (\$10,000) had been received and may be used to make the whole library Internet ready as well as possible new lighting and furniture for the upstairs.
- Said that the author programs continue to be successful.
- Highlighted the upcoming programs for children and adults.
- Listed some of the prizes she has been able to secure for the Summer Reading Program.

**Randall Library Friends Report:** Barbie

- Said The Friends are sponsoring a Wine & Cheese party on the night of Friday, May 17 as a preview to the Library Book sale.
- Stated that the party is by invitation only. Those who have contributed in the past will be invited.
- Got permission from the Board of Selectmen to serve wine.
- Asked for volunteers for the whole weekend event, both John and Kathy volunteered for the Friday evening portion.

**Chairman's Report:** Tim

- Reported that the Randall Building Committee is being asked to look at additional possibilities for the restoration/renovation plans. One current thought is how to make Pompositicutt School a library/senior center. The committee will visit the school with

the architect to help determine if it might be a viable option. All ideas are being explored and evaluated.

- Reviewed a personnel issue in which a former employee requested additional information from the library. Despite numerous searches, no additional information was found. The issue has been put into the hands of the town attorney.

**Committees: Amante**

- Has begun the review of former policies of the Board.
- Had technical difficulties that necessitated the policies be considered at the next Board meeting.

**New Business: Kathy**

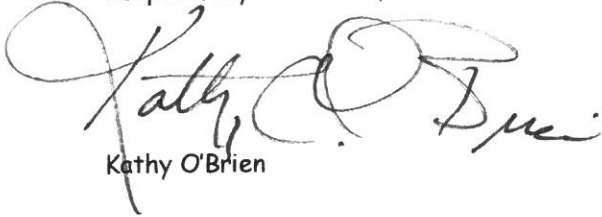
- Shared information from her attendance at the workshop presented by the MBLC, MLS & MLTA. 2013 Trustee Focus: The Library Director.
- Presented a simpler form for the evaluation of the Director that will be sent to the members and discussed at a future meeting.

Barbie made note of the fact that this was John's last meeting as a Trustee and thanked him for his work. All members concurred!

Meeting adjourned at 8:40

Next meeting is May 8, 2013.

Respectfully submitted,



Kathy O'Brien